



Sevastopol Middle and High School

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Adam Baier Principal (Ext. 1104)
Amy Lautenbach Secretary (Ext. 1105)
Melissa Malcore Grades K – 12 Counselor (Ext. 1108)
Kathy Alberts Pupil Services Secretary (Ext. 1132)
Tim Newton Athletic Director (Ext 1145)

REQUEST TO VISIT SCHOOLS

We allow seniors to visit colleges, universities, and other post secondary educational institutions providing the following arrangements have been made:

1. The visit is coordinated by our Guidance Counselor.
2. Parents have been informed and are well aware of the nature of the visitation.
3. Teachers have been informed so that necessary makeup work will present no problems.
4. The Principal has approved the absence.

It is best that the students visit schools alone or in very small groups, perhaps no more than two or three. Parents will often want to accompany students when they visit schools and we highly recommend this. It is sometimes possible to visit more than one school during the same day. The matter of transportation is up to the student and his/her parents. The school is not liable in the case of any accident.

Being aware of the above facts, I _____

Name of Student

desire to visit, _____

Name of School

on _____

Date

Signature of Student

I am aware that my son/daughter is making the school visitation indicated above. I am also aware that the Sevastopol School District assumes no liability with respect to any aspect, transportation and otherwise, in connection with this school visitation.

Signature of Parent

Permission is granted to make the above indicated school visitation.

Signature of Counselor

Signature of Principal

*This form may also be used in requesting permission to visit potential employers, the military service, and agencies pertaining to Post-High School plans.