

SCHOOL BOARD MEETING  
SEYASTOPOL BOARD OF EDUCATION

February 15, 2018

Minutes as recorded but subject to approval at the March 15, 2018 meeting.

Time: 7:00 P.M.

Members Present: Sue Todey, Jay Zahn, Keith Volkmann, Lisa Bieri, David Kacmarynski, Cindy Zellner-Ehlers

Members Absent: Karen Brauer

Guests Present: Tracy Wautlet, John Bagnall, Kay Haen, Roch Lautenbach, Melissa Marggraf, David Wheat, Tom Hintz

President Lisa Bieri called the meeting to order at 7:00 p.m. It was announced that the Board would be adjourning into executive session per Wis. Statutes 19.85(1)(c).

The consent agenda which included the accounts payable and financial reports, minutes from the January 11, 2018 Board meeting and executive session minutes from the January 11, 2018 meeting. Also, a Raibrook Foundation grant for athletics scorer's table.

Motion by Mrs. Todey with a second by Mr. Zahn to approve the second reading of Policy 8510 (Wellness). Motion carried.

Motion by Mr. Kacmarynski with a second by Mrs. Todey to approve the second reading of Policy 8350 (Confidentiality). Motion carried.

Motion by Mrs. Todey with a second by Mr. Kacmarynski to approve the second reading of Policy 8330(Student Records). Motion carried.

Motion by Mr. Zahn with a second by Mrs. Todey to approve the second reading of Policy 8320.0 I (Unauthorized Acquisition of Staff Personal Information). Motion carried.

Motion by Mr. Kacmarynski with a second by Mr. Volkmann to approve the second reading of Policy 8310 (Public Records). Motion carried.

Motion by Mrs. Todey with a second by Mr. Zahn to approve the second reading of Policy 8120 (Volunteers). Motion carried.

Motion by Mrs. Todey with a second by Mr. Zahn to approve the second reading of new Policy 8146 (Notifications of Education Options). Motion carried.

Motion by Mr. Zahn with a second by Mrs. Todey to approve the resignation of Mr. Andrew Hall as 3<sup>rd</sup>-5<sup>th</sup> Grade Cross Categorical Special Education Teacher effective June 30, 2018. Motion carried.

Motion by Mr. Kacmarynski with a second by Mrs. Todey to approve the request by Mrs. Elizabeth Colburn to take time off from April 16-20 with a letter placed in her personnel file indicating the request and approval. Motion carried.

Motion by Mr. Zahn with a second by Mrs. Todey to approve the request of Mr. Ryan Hilbert to take a personal day on May 25, 2018 (within last two weeks of school year). Motion carried.

Motion by Mr. Kacmarynski with a second by Mr. Volkmann to approve Sevastopol School District calendar for 2018-2019 school year. Motion carried.

Motion by Mr. Volkmann with a second by Mrs. Todey to approve the entertainment of bids for a construction manager/engineer by the Building and Construction Committee with a recommendation to the board for approval. Motion carried.

Motion by Mr. Kacmarynski with a second by Mr. Zahn to approve the hiring of a financial consultant for needs of a referendum of non-recurring operating cost and obtain bids from financial advisors. Motion carried.

Motion by Mr. Kacmarynski with a second by Mr. Volkmann to approve the transfer out of student 1 on transfer out list. Motion carried.

Motion by Mr. Zahn with a second by Mrs. Todey to approve the open enrollment exception applications for students 1, 2, and 4. Motion carried.

Motion by Mr. Kacmarynski with a second by Mr. Volkmann to deny the application of student 3 and place on waiting list. Motion carried.

Motion by Mrs. Zellner-Ehlers with a second by Kacmarynski to approve the first reading of Policy 8320 (Personnel Records). Motion carried.

Motion by Mr. Kacmarynski with a second by Mr. Volkmann to approve the first reading of Policy 9160 (Public Attendance at School Events). Motion carried.

Motion by Mrs. Todey with a second by Mr. Zahn to approve the first reading of Policy 0100 (Definitions). Motion carried.

Motion by Mrs. Zellner-Ehlers with a second by Mrs. Todey to approve the first reading of Policy 0166 (Agenda). Motion carried.

Motion by Mr. Volkmann with a second by Mr. Zahn to approve the first reading of Policy 1630.01 (Family and Medical Leave of Absence (FMLA)). Motion carried.

Motion by Mrs. Todey with a second by Mr. Kacmarynski to approve the first reading of Policy 3430.01 (Family and Medical Leave of Absence (FMLA)). Motion carried.

Motion by Mr. Kacmarynski with a second by Mr. Zahn to approve the first reading of Policy 4430.01 (Family and Medical Leave of Absence (FMLA)). Motion carried.

Motion by Mr. Kacmarynski with a second by Mrs. Zellner-Ehlers to approve the first reading of Policy 3122.01 (Drug Free Workplace). Motion carried.

Motion by Mr. Kacmarynski with a second by Mrs. Zellner-Ehlers to approve the first reading of Policy 4122.01 (Drug Free Workplace). Motion carried.

Motion by Mr. Zahn with a second by Mrs. Todey to adjourn into Executive Session at 8:25 p.m. Roll call vote: Zahn - aye, Zellner-Ehlers - aye, Brauer-absent, Bieri -aye, Todey-aye, Kacmarynski -aye, Volkmann -aye. Motion carried unanimously.

Motion by Mr. Zahn with a second by Mrs. Todey to reconvene into open session at 9:15 p.m. Roll call vote: Zellner-Ehlers -aye, Brauer-absent, Bieri-aye, Todey-aye, Kacmarynski -aye, Volkmann -aye, Zahn -aye. Motion carried unanimously.

Motion by Mr. Kacmarynski with a second by Mr. Volkmann to approve the FMLA request of Allison Neuman. Motion carried.

Motion by Mr. Kacmarynski with a second by Mr. Volkmann to accept the resignation of Kathy Hoppe, 4K-5 Elementary Principal and Director of Special Education effective June 30, 2018. Motion carried.

Motion by Mr. Zahn with a second by Mrs. Todey to approve the Administrative Team Design as follows:

- 4K-5 Elementary Principal and Assistant Middle School Principal
- Middle School/High School Principal
- Pupil Services Director - Duties to Include
  - o Director of Special Education
  - o 504 Programs
  - o ELL
  - o Summer School
  - o District Assessment Director
  - o Community Education Programming
  - o Other duties as assigned

Motion carried.

Motion by Mrs. Zellner-Ehlers with a second by Mr. Kacmarynski to extend the contract for the Middle School/High School Principal through the 2019-2020 school year, raise in salary to be equivalent to that which the teaching staff receives, and to pay 12% of the health insurance premium. Motion carried.

Motion by Mr. Zahn with a second by Mrs. Todey to extend the contract for the Superintendent of Schools through the 2019-2020 school year, raise in salary to be equivalent to that which the teaching staff receives. Motion carried.

Future Meetings:

CFAC Meeting February 26, 2018

CFAC Meeting March 12, 2018

Regular Meeting, March 15, 2018

Regular Meeting April 19, 2018

Motion by Mr. Zahn with a second by Mr. Volkmann to adjourn at 9:20 p.m. Roll call: Aye by all board members

Submitted by

Karl Volkmann  
Administrative Manager

Please visit our web site at [www.sevastopol.k12.wi.us](http://www.sevastopol.k12.wi.us) for more information.

Board meetings are recorded. A copy of the recording can be viewed on the school website.